



MBCCWA - Concessional Vehicle Licence Application Process

Version Date: 9 Aug 2022

This document is provided specifically for Mercedes-Benz Car Club of WA Inc. (MBCCWA) members, to understand the processes to be followed when applying, through our club, for concessional vehicle licence registrations in Western Australia.

There are two schemes available, provided through the WA Department of Transport (DoT):

- Vintage, Veteran, Post Vintage, Invitation Class (Code 404)
- Concessions for Classics (C4C)

The different benefits and conditions of the two schemes are explained on our club's website, and can be found at <https://mbccwa.org.au/concessional-licencing/>

The website also provides details regarding:

- Club Support & Member Responsibilities
- Concessional Licencing - Eligibility Criteria
- Concessional Vehicle Use - Logging Requirements
- Where you can find further information

Once you understand the two schemes and their relative benefits and differences, this document describes the specific processes that must be followed for application, in accordance with the concessional scheme most appropriate to your needs and your vehicle's eligibility.

Note:

- If you own a 'unique' or 'historic' vehicle under 25 years old, only under **exceptional circumstances** might you be eligible to apply for concession under the Vintage, Veteran, Post Vintage, Invitation Class (Code 404) scheme. You must discuss with the Concessional Registrar before commencing application, as this will be handled outside of the normal process. It can also take significant time due to the need for assessment externally by a special technical group within the Council of Motoring Clubs
- Under the Concession for Classics (C4C) scheme, MBCCWA supports our members for classic Mercedes-Benz vehicles only (i.e. not for street rods, which the C4C scheme also caters for)

Having read the information on our website and this document, should you require any further clarification or guidance, you can reach out help from our Concessional Registrar at:

concessional@mbccwa.org.au

For Information: In the near future, concessional licence applications will need to be initiated online via the MBCCWA Member Portal, which will significantly speed up the process of application due to automation, including built-in business rules and generation of relevant forms. This document will be updated accordingly once the facility becomes available and will be communicated broadly to members. Please appreciate that the existing manual process takes time and depends on the availability of our volunteers.



MBCCWA Code 404

Concessional Registration Application Process

Member provides Member Details and Vehicle Details on "Certification Of Financial Membership and Vehicle Compliance" form **CMC1**. (see extract below).

Member scans and sends their **CMC1** form to: concessional@mbccwa.org.au

Concessional Registrar reviews and provides confirmation of financial membership on form **CMC1**.

Concessional Registrar sends updated **CMC1** form to Member, with details of MBCCWA's designated inspector(s).

Member to arrange for inspection directly with an MBCCWA Inspector, at own cost (if any), to confirm that the vehicle meets compliance with originality requirements.

If compliant, MBCCWA Inspector completes the Vehicle Certification section in form **CMC1** and returns the now finalised form to the Member.

Member should submit a copy of the completed **CMC1** form to the Concessional Registrar

Member completes "Vehicle Licence Concession Application" form **E81** and, along with form **CMC1** and other required information, submits to DoT.

Note: If the vehicle is not already licenced, the Member must also obtain a Certificate of Inspection (VL1), which is in addition to the Vehicle Certification of originality in form **CMC1**.

Is your vehicle 25 years old or older?
This includes cars, trucks, motor cycles, busses, tractors, trailers, semi trailers and caravans.

Yes

The vehicle has not been modified from original specs-
Excluding:

- LPG conversion
- Wheels that are from the same era/period
- Brake lights and/or indicators (this is encouraged)
- Radial tyres (no more than 25mm over width)
- 6v - 12v conversion
- LHD to RHD if complies with the national code of Practice for Light Vehicle Modifications (VSB14)

Accessories are not options, and they can include:

- Period mag wheels
- Luggage racks
- Or other items of a size and style that were available for that vehicle date of manufacture
- Audio system

Yes

Inspected by an authorised member of your club you are licencing under to sign off on the DoT CMC1 form.

Yes

DoT licencing issued.

Required documentation for DoT includes for

⇒ **Licensed Vehicles**

- 404 Concession application form (E81)
- Certificate of Financial Membership form (CMC1)
- Current vehicle licence papers
- Proof of identity

⇒ **Unlicensed Vehicles**

- 404 Concession application form (E81)
- Certificate of Financial Membership form (CMC1)
- Certificate of Inspection (VL1) - received from VEC or AIS
- Proof of vehicle ownership
- Proof of identity

Yes

- After licencing a descriptive Veteran, Vintage, Post Vintage or Historic plate to be fitted either above or below the licence plate or sticker as close as possible to the licence plate, if impracticable to fit a metal plate.
- Contact your **Club Registrar** and advise your vehicle is now on concessional licence.

NO

Under exceptional circumstances, and subject to 'inspection' and assessment by the CMC Technical Committee (CMCTC), vehicles manufactured less than 25 years ago, may be eligible to apply for a 404 concession. To be eligible for assessment as a 'Unique' or 'Historic' vehicle the vehicle MUST meet the following specifications:

⇒ **Category 1—Unique Vehicle** including Limited production/availability or sufficiently unusual to warrant collection

⇒ **Category 2—Historic Vehicle** including some historical significance in that it, or similar examples, are recognised as being part of motoring history or is an early (low production number) or last (end of production) example of a particular make/model

Approvals for the assessment of a 'Unique' or 'Historic' vehicle less than 25 years of age are **NOT** automatic.

MBCCWA does not make the decision in this case.

Member will need to submit "Application for Assessment of a Unique/Historic Vehicle" form **CMC2** and additional required information and may need to present the vehicle for assessment by the Council of Motoring Clubs Technical Committee (CMCTC).

MBCCWA Concessional Registrar will facilitate, acting as liaison between the Member, the MBCCWA Executive Committee and CMCTC.

NO

Were the modifications available on that year/ model of car (must conform to the manufacturers original specifications)?

Yes

Exception may be permitted if the modification is made because the original parts were unable to be procured and was the only way to get the vehicle going again and road worthy.

Yes

Exception must be supported by owner's club executive prior to being submitted to CMCTC.

Exception needs to be in writing to the CMCTC.

An MBCCWA Inspector, as designated by the Concessional Registrar, should be able to advise if required.

Should this case arise, the matter will be submitted to the MBCCWA Executive Committee for consideration, under the advice of the relevant MBCCWA Inspector.

If the vehicle is unable to pass all necessary steps it will be deemed ineligible for Concessional Licensing

Abbreviations used in this chart and the 404 Hand Booklet
CMCTC—the Council of Motoring Clubs Technical Committee
DoT—Department of Transport
VEC—Vehicle Examination Centre
AIS—Approved Inspection Station
DVS—Driver and Vehicle Services
ADR—Australian Design Rules

Member must advise MBCCWA's Concessional Registrar by email to: concessional@mbccwa.org.au

* Member must first fully complete their **MEMBER DETAILS** and **VEHICLE DETAILS** on form **CMC1** prior to scanning and sending to the Concessional Registrar

MEMBER DETAILS - to be completed by an authorised officer of the abovenamed club

FIRST NAME	SURNAME		
STREET ADDRESS		POSTCODE	
POSTAL ADDRESS (IF SAME AS STREET ADDRESS WRITE 'AS ABOVE')		POSTCODE	
CLUB MEMBERSHIP NUMBER	CURRENT MEMBERSHIP COMMENCEMENT DATE	CURRENT MEMBERSHIP EXPIRY DATE	

VEHICLE DETAILS - to be completed by an authorised officer of a DoT approved historic motoring club

PLATE NUMBER	YEAR	MAKE	MODEL
BODY TYPE	ENGINE NUMBER		
VEHICLE IDENTIFICATION NUMBER (OR CHASSIS NUMBER)			

Links to Key Documents

[Concessional Licence Code 404 Information Booklet](#)

[CMC1 Form - "Certification Of Financial Membership and Vehicle Compliance"](#)

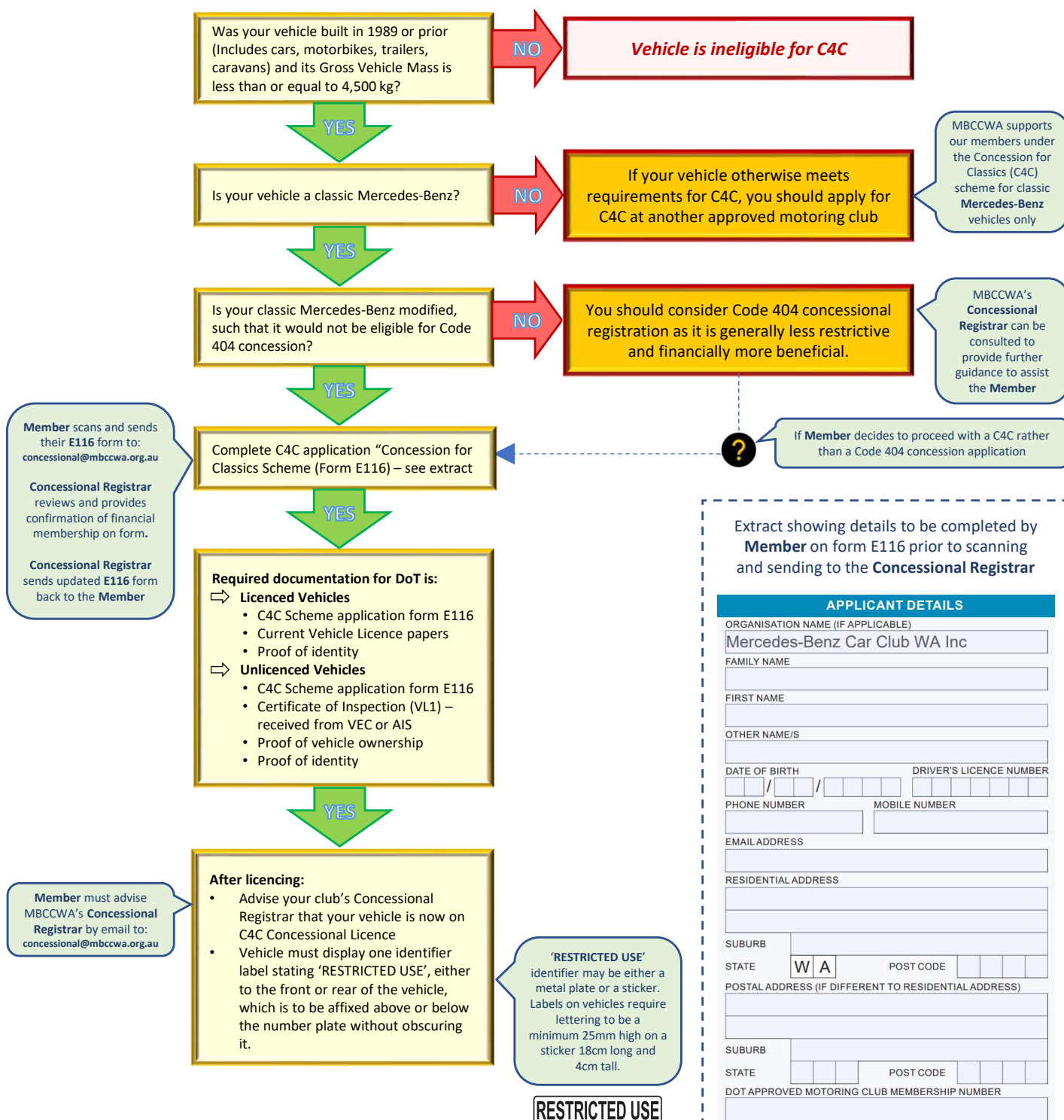
[CMC2 Form - "Application for Assessment of a Unique/Historic Vehicle"](#)

[E81 Form - "Vehicle Licence Concession Application"](#)



MBCCWA **C4C**

Concessional Registration Application Process



- C4C code of conduct
- Concessions for Classics scheme (Form E116)
- C4C identifier label (Cars)

- **C4C** – Concessions for Classics (scheme)
- **Code 404** – Veteran/Vintage/Post Vintage/Invitational Vehicle Concession (scheme)
- **DoT** – Department of Transport
- **VEC** – Vehicle Examination Centre
- **AIS** – Approved Inspection Station

Extract showing details to be completed by
Member on form E116 prior to scanning
and sending to the **Concessional Registrar**

APPLICANT DETAILS

ORGANISATION NAME (IF APPLICABLE)

Mercedes-Benz Car Club WA Inc

FAMILY NAME

FIRST NAME

OTHER NAME/S

DATE OF BIRTH

DRIVER'S LICENCE NUMBER

/ /

PHONE NUMBER

MOBILE NUMBER

EMAIL ADDRESS

RESIDENTIAL ADDRESS

SUBURB

STATE

W A

POST CODE

POSTAL ADDRESS (IF DIFFERENT TO RESIDENTIAL ADDRESS)

SUBURB

STATE

POST CODE

DOT APPROVED MOTORING CLUB MEMBERSHIP NUMBER

VEHICLE DETAILS

PLATE NUMBER

YEAR

VIN (17 Characters)

MAKE

MODEL

VEHICLE CATEGORY

VEHICLE TYPE

☐

STREET ROD

☐

MOTOR VEHICLE

☒

CLASSIC VEHICLE

☐

CARAVAN

☐

TRAILER

☐

MOTORCYCLE